

MEMBERSHIP REQUIREMENTS

- A. Each member agency must maintain a local presence in Northwest Ohio and/or Southeast Michigan and have an active Board of Directors (or equivalent governing body). Each agency must have a listed, dedicated phone number and be available to the public at least 15 hours per week.
- B. Maintain a current copy of the agency's Articles of Incorporation with NOCS.
- C. Have the executive director, board president, or other designee serve as the agency's credentialed representative to NOCS. This person is expected to attend quarterly all-agency membership meetings, including one annual membership meeting, and actively serve on at least one working committee.
- D. In order to receive a share of the undesignated funds from the workplace campaigns, each member agency will need to earn the designated participation hours annually.
- E. Member agencies are expected to participate in NOCS activities such as attending and supporting fundraising events and activities, special membership meetings, and providing short presentations at workplace giving campaigns as requested.
- F. Member agencies must pay annual NOCS dues by the stated deadline. Current dues are \$50. The amount of annual dues is subject to change upon vote of full membership.
- G. Agencies may need to pay any additional state/federal fees to be included in state or federal campaigns.
- H. Provide annual documents to NOCS that are required for inclusion in our workplace giving campaigns.
- I. Agencies must include "Member of Northwest Ohio Community Shares" on their letterhead and all literature printed by your organization and add the same text, the NOCS logo, and a hyperlink to the NOCS website to the agency's website.
- J. Satisfy requirements established for combined workplace giving campaigns.
- K. As a workplace, member agencies must participate in the annual NOCS employee/workplace campaign, by soliciting pledges and donations from board, employees, and volunteers.
- L. Provide a current description of the agency (25-word maximum) for inclusion in NOCS publicity materials such as the website.
- M. All member agencies shall abide by the policies and procedures determined by the Board of Directors of Northwest Ohio Community Shares.